

Nebraska Chapter, ARMA, Inc.
SUMMER PLANNING SESSION #1 MINUTES
July 3, 2007

Present:

Ron York, President
Mark Graves, Vice President
Jacque Hornung , Treasurer
Cathy Danahy, Secretary
Jerry Petersen, Immediate Past President
Cheri Adams, Library/Archivist
John McGraw, Program Director
Salvador Barragan, Webmaster
Scott Swanson, Membership Director

Absent:

Laura Fahey, Public Relations Director

CALL TO ORDER:

The meeting was called to order by President Ron York.

OPENING REMARKS:

Ron York opened the meeting welcoming all Board members. He asked that each member review the Chapter By Laws to determine and understand their responsibilities to the Board and to the Chapter.

MINUTES:

Jerry Petersen motioned to waive the reading of the June 20, 2007 Board Meeting Minutes and approve. Scott Swanson seconded the motion. Nine ayes; no nays. Motion carried.

CHAPTER REGION REPORT:

The Board reviewed the Chapter Region Report to be presented at the Leadership Conference in Des Moines, Iowa later this month.

MEETING TIMES & WORKSHOP:

Monthly training session times were discussed. It was agreed that the meeting agenda be as follows:

11:00 AM – 11:30 AM: Networking

11:30 AM – 12:00 NOON: Lunch

12:00 NOON – 1:15 PM: Speaker

It was also agreed to plan a ½ day Workshop in September, 2007 as a trial session.

SEMINAR UPDATE

Mark Graves announced the Spring Seminar will be again held at Harrah's in Council Bluffs, IA on April 23, 2008. Mark distributed a proposed seminar budget.

MEETING PLANNING FOR 2007-2008 MEETING YEAR:

Speakers, topics, locations and meeting host assignments were made for the 2007-08 Program Year.

The following speaker/program assignments were made:

September, 19, 2007	Jerry Petersen
October 17, 2007 (Bosses Day)	Ron York
November 14, 2007 (IT Day)	Salvador Barragan
December 19, 2007	Cathy Danahy
January 16, 2008	John McGraw
February 20, 2008	Cheri Adams
March 18, 2008	Jacque Hornung
April 23, 2008 (Spring Seminar)	Mark Graves
May 21, 2008	Laura Fahey
June 18, 2008	Scott Swanson

2007-2008 PROGRAM YEAR CHARITY:

Jacque presented various charities for the Board to consider for the Program Year. **The Northeast Family Center in Lincoln, NE was selected by the Board by majority vote to be the Charity of the Year for 2007-2008.**

NON-MEMBER DATA COLLECTION:

It was decided to combine member/non-member database on the website together.

CREDIT CARD USE:

The Board discussed the policy of allowing attendees at monthly meetings to use credit cards for registration. Jerry Petersen motioned to allow the use of credit cards for on-line registration to monthly meetings; motion seconded by John McGraw.

Voting Yes: Swanson; McGraw; Graves; Petersen; Adams; Hornung; Barragan.

Voting No: York; Danahy.

MEMBERSHIP INCENTIVE/PARTICIPATION PROGRAMS:

Scott Swanson reported on MEMBER INCENTIVE PROGRAMS FOR THE 2007-2008 PROGRAM YEAR. Scott Swanson motioned to have \$150 for the first place winner for new member recruitment; \$50 for 2nd place. He motioned to make this a line item in the budget. Motion passed.

ADJOURNMENT 2:35 PM.

Ron York, President

Cathy Danahy, Secretary