

**Nebraska Chapter, ARMA, Inc.  
Chapter Meeting Minutes  
Summer Planning Meeting #1  
Mahoney State Park  
June 26, 2009**

**Present:**

Ron York, President (Immediate Past President – July 1, 2009)  
Mark Graves, Vice President (President-Elect)  
Cathy Danahy, Secretary  
Mary Ott, Program Director (Membership Director - July1, 2009)  
Jacque Hornung, Treasurer  
Scott Swanson, Membership Director (Vice President – July 1, 2009)  
Ane McBride, Library/Archivist – July 1, 2009  
Kelly Johnson, Program Director – July 1, 2009

**Absent:**

Rachele Mathes, Public Relations Director  
Bill Lang, Webmaster

**The meeting was called to order by mark Graves.**

**Opening Remarks**

Mark Graves asked the Board members to be thinking about 2 or 3 high level goals the Board can focus on for the year. He asked members to continue to update their job descriptions on the Wiki.

**Approval of the June 17, 2009 Board Minutes**

Mark Graves asked for approval of the minutes. Hearing no decent, the minutes were approved.

**Review Chapter Region Report**

Mark Graves presented the Chapter Region report prepared by himself and Ron York.

**Spring Seminar (2009)**

Scott Swanson will pull together the ideas for the spring seminar.

NOTE: Kelly Johnson left the meeting at 10:00 A.M.

**Meeting Planning**

Scott Swanson motioned to move the December 2009 meeting from December 16 to December 9. Motion carried.

Possible speakers and topics were reviewed, discussed and selected for Program Year 2009-2010. Each member will call their selected speaker and report back to Mark Graves as soon as their information is collected.

**Charity**

Cathy Danahy, Ane McBride, Mary Ott and Jacque Horning will bring possible Lincoln charities for the Board to review for the 2009-2010 Program Year at the next Planning Meeting July 31, 2009.

**Membership Incentive Programs**

Membership Incentive Programs were discussed. Modified the New Member Recruitment: 1) All members who recruit at least one new member will receive a \$15 prize. 2) All above recruiters will be entered into a drawing where the winner will receive the remaining money in the fund.

NOTE: Cathy Danahy departed the meeting at 2:30 P.M.

**Budget Requests**

Budget requests for the 2009-2010 Program Year were discussed. Mary Ott will research how many tenure pins will need to be purchased. Ron York requested a \$250 budget item for the \$Bill Regional Leadership Conference Fund. Funding to purchase business cards for the Board of Directors was requested. Mark Graves will discuss the Public Relations budget with Rachelle Mathes before the July planning meeting.

**New Business**

No new business presented.

**Action Items**

Mark Graves requested everyone follow up with potential speakers. Kelly Johnson will book meeting facilities. Mary Ott will walk down to the Group Functions office to book the Mahoney meetings. Ron will follow up with Rachelle regarding a theme for the program brochure.

**Adjournment**

Mark Graves adjourned the meeting.

Mark Graves, President \_\_\_\_\_

Cathy Danahy, Secretary \_\_\_\_\_