

Nebraska Chapter, ARMA, Inc.
Chapter Meeting Minutes
March 18, 2009

Present:

Ron York, President
Mark Graves, Vice President
Mary Ott, Program Director
Cathy Danahy, Secretary
Jacque Hornung, Treasurer
Bill Lang, Webmaster
Scott Swanson, Membership Director
Cheri Adams, Library/Archivist
Rachelle Mathes, Public Relations Director

Absent:

Jerry Petersen, Immediate Past President

The meeting was called to order by President Ron York.

Approval of January 21, 2009 & February 18, 2009 Board Minutes

The minutes were approved by unanimous approval.

February Treasurer's Report and Chapter Budget Status Report

Jacque Hornung distributed the Treasurer's reports ending February 28, 2009.

Library

No report. Cheri Adams had distributed a hand-out at the general meeting today advertising 3 new additions to the Library: *Job Descriptions for Records and Information Management, Managing Records and Information Management Programs, Principles, Techniques & Tools, and Guidelines for Outsourcing Electronic Records Storage and Disposition.*

Membership

Scott Swanson reported two new members have joined the Chapter. They are Cory Van Dyke (IKON Office Solutions) and Kim Perkins (Northern Natural Gas).

Programs

Jacque Hornung will be the host of the May meeting to be held at Ironwood Country Club.

Unfinished Business

- President York reported we are real close to getting the Board member job descriptions updated and complete on the Chapter Wiki. He will continue to check for completion.

- President York asked Board members to please submit questions to Jacque Hornung for the ARMA Quiz. He said he would like to see questions that will point members to the *MY ARMA* portion of the website.

- President York presented the Awards Criteria for ARMA Chapter awards. After discussion, the criteria were accepted unanimously by voice vote.

New Business

- President York introduced a new award and the criteria for the *Bill Ptacek Professional Achievement Award*. After discussion, Mark Graves moved to accept the award and criteria; seconded by Scott Swanson. The motion passed with 7 Ayes and 2 Abstains.
- President York asked everyone to consider being on the Board, or recruiting members for the Chapter Board, for the next Program year. If anyone is interested, let Mark Graves know.

No other new business presented, President York adjourned the meeting.

Ron York, President _____

Cathy Danahy, Secretary _____